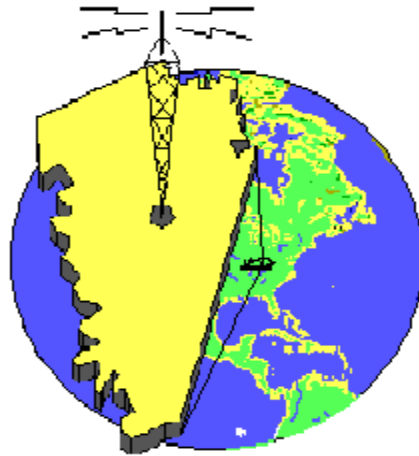


WOODFORD COUNTY AMATEUR RADIO CLUB CONSTITUTION AND BY-LAWS

PREAMBLE

We, the undersigned, wishing to secure for ourselves the pleasures and benefits of the association of persons commonly interested in amateur radio, constitute ourselves the Woodford County Amateur Radio Club and enact this constitution as our governing law. It shall be our purpose to further the exchange of information and cooperation between members, to promote radio knowledge, fraternalism and individual operating efficiency, to participate in public service activities, and to so conduct club programs and activities as to advance the general interest and welfare of amateur radio in the community.



ARTICLE I MEMBERSHIP:

All persons interested in amateur radio communication shall be eligible for membership .Membership shall be by application and election upon such terms as the club's by-laws provide.

ARTICLE II OFFICERS:

SEC. 1-The officers of this club shall be: President, Vice-President, Secretary and Treasurer.

SEC. 2-The officers of this club shall be elected for a term of one year from a ballot of candidates nominated at the November meeting. The election will be held during the December meeting.

SEC. 3-Vacancies occurring between elections must be filled by appointment by the president at the first regular meeting following the withdrawal or resignation. Except the President which the Vice - President assumes the position automatically.)

SEC. 4-Officers may be removed by three-fourths vote of the total membership.

ARTICLE III DUTIES OF OFFICERS:

SEC. 1- The president shall preside at all meetings of this club, and conduct the same according to the rules adopted. He shall enforce due observance of this constitution and by-laws; decide all questions of order; appoint committees and Chairmen as needed; sign all official documents that are adopted by the club, and none other, and perform all other customary duties pertaining to the office of President.

SEC. 2- The vice-president shall assume the duties of the President in the absence of the latter. He/she shall also assist the President in keeping order and control of all meetings.

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SEC. 3- The Treasurer shall receive and receipt for all moneys paid to the club. He/She shall keep an accurate account of all moneys received and expended. He/She shall pay no bill without proper authorization by the club or its officers constituting a business committee). At the end of each quarter he shall submit an itemized statement of disbursements and receipts. He/She shall also, at the end of term of office, turn over everything in his possession belonging to the club to his successor.

SEC. 4- The Secretary shall keep a record of the proceedings of all meetings, keep a roll of members, submit applications for membership, carry on all correspondence, read communications at each meeting, publishing meeting notices in the newsletter. He/She shall at the expiration of the term turn over all items belonging to the club to the successor.

ARTICLE IV MEETINGS:

The ***BY-LAWS*** shall provide for regular and special meetings. At meetings, a minimum of 25 or no less than 3 voting members) of the membership shall constitute a quorum for the transaction of business.

ARTICLE V DUES:

The Club, by majority vote of those present at any regular meeting , may levy upon the general membership such dues or assessments as shall be deemed necessary for the business of the organization with in its objectives as set forth in the preamble. Non-payment of such dues or assessments shall be cause for expulsion from the club within the discretion of the membership. See ***BY-LAWS*** for dues amounts set forth).

ARTICLE VI COMMITTEES:

This club shall maintain the following standing committees with the chairmen of each appointed by the President.

COMMITTEES DUTIES AND RESPONSIBILITIES PROGRAM

Establish an ongoing program of activities for presentation at regular monthly meetings and upon special occasions.

NEWSLETTER ARTICLE VII MEMBERSHIP ASSISTANCE:

This club shall formulate adequate plans for disposition of causes of interference to other radio services where reported as caused by an amateur station operating in the area of the club jurisdiction. The club will provide technical advice, and absence of spurious radiation from the club member stations. The club shall also maintain a program to foster and guide public relations.

ARTICLE VIII AMENDMENTS:

This constitution or the ***BY-LAWS*** may be amended by two-thirds vote of the total membership. Proposals for amendments shall be submitted in writing to the next following regular meeting, provided all members have been notified by mail of the intent to amend the constitution and/or by-laws at said meeting.

ARTICLE IX RULES AT MEETINGS:

Basic parliamentary procedures will be in order during all meetings. Calls for order by the presiding officer shall be obeyed with out hesitation.

BY-LAWS MEMBERSHIP

Full membership is open to all licensed amateurs and to all other interested persons. Full membership includes all club privileges as well as rights to hold office and to vote for club officers and vote on club business. Application for membership shall be submitted to the secretary, with proper dues, at regular meetings. The membership of the club will then determine membership status for the applicant and vote to accept the new member. Voting members must be age 10 or older.

WOODFORD COUNTY AMATEUR RADIO CLUB CONSTITUTION AND BY-LAWS
MEETINGS

Regular meetings shall be held on the first Wednesday of each month in the city fire station on Big Sink Pike in Versailles , Ky. Meetings notices will be published in the newsletter by the Secretary. Special meetings may be called by the President upon the written request of 3 club members. Notices shall be sent to members concerning special meetings and the business to be conducted. Such notices shall be sent so that they will be received by members no less then 24 hours prior to meeting time.

DUES

A regular yearly assessment of \$15.00 for a single or \$18.00 for Family membership is hereby assessed in accordance with the provisions of Article V of the clubs Constitution for the purpose of providing funds for current expenses. All dues will be handled by the Treasurer with receipts given. Dues period shall run from January 1st through December 31st of each year. If a member joins in the middle of the year he/she will be considered paid up for the following year January through December.

SECRETARY

It shall be the duty of the Secretary to keep the Constitution and BY-LAWS for the club and have the same with him/her at every meeting. He/She shall cause all amendments, changes and additions to be noted there on and shall permit the same to be consulted by members upon request. All members shall have a current and correct copy of the Constitution and BY-LAWS. The Secretary shall keep a list of each member that receives the said copies.

TERM OF OFFICE

Officers shall serve for a period of 1 year; January 1st to December 31st respectively. Only the President may not serve more than 1 year, consecutively.

COMMITTEE CHAIRMEN

Committee chairmen shall be club members, but need not hold a valid amateur radio license. They shall be appointed by the President. Special committees and their chairmen may be appointed by the vice-president.

ABSENCE OF RULES

If a situation occurs that is not covered in the Constitution or BY-LAWS then the members present at the next regular meeting shall decide upon actions to be taken until an amendment or additions to the Constitution or BY-LAWS can be made.

MAIL

The club mailing address shall be: Woodford County Amateur Radio Club 108 South Hill Rd.
Versailles, Kentucky 40383

All correspondence shall be handled through the Secretary of this club.

A.R.R.L.

This club shall be affiliated with the American Radio Relay League and follow its guidelines and procedures for the betterment of amateur radio in this area.

DONATIONS

This club will accept donations of equipment and or moneys. The Treasurer will receipt all donations and Secretary will write a thank you note to all persons who donate any items to this club.

DISBURSEMENTS

Any disbursements in excess of twenty-five dollars shall be voted on at a regular meeting, prior to the expenditure. Club funds shall be in an account requiring an authorized signature and checks shall be signed after the approval of the expenditure at meeting. Continuing expenses on a monthly basis such as telephone bill and news letter should be approved for continuous disbursements with no need of monthly approvals.

**WOODFORD COUNTY AMATEUR RADIO CLUB CONSTITUTION AND BY-LAWS
OPERATING CODE**

All persons operating the station equipment will be expected to conform to the procedures specified by the FCC rules and by rules stated in the station operating code.

CLUB PROPERTY

All club owned communication equipment transceivers, repeaters, transmitters, receivers, antennas, vehicles, etc.) will be installed, utilized and maintained within the boundaries of Woodford County Kentucky. In case of an actual emergency or special event the club's equipment may be temporarily, be moved to the site. Upon completion of emergency and/or special communications work the club's equipment will be returned to Woodford County.

Charter Members Signatures below:

President:

James E. Odom II, 506 Regent Court, Versailles, Ky. 40383,
Woodford County_____ **Call**_____ **Date**_____

Vice President:

Jerry Mueller, 513 Mallard Park, Versailles, Ky. 40383,
Woodford County_____ **Call**_____ **Date**_____

Secretary:

Jack Rowe, 1020 Clifton Road, Frankfort, Ky. 40601,
Woodford County_____ **Call**_____ **Date**_____

Treasurer:

Steve McFadden, 256 Paddock Rd., Versailles, Ky. 40383,
Woodford County_____ **Call**_____ **Date**_____